



## TERMS OF REFERENCE

Session Title	<b>Consultation with stakeholders:</b> Consultation on country Focal Points - Reflection on the 2020 Ministerial Meeting	Session Room	To be specified
Session Length	2 hours		
Background	<p><b>Background points:</b></p> <p>The 8th annual meeting of the Ouagadougou Partnership will be held one year before the end of the acceleration phase, which will be completed at the end of 2020. Like previous meetings, the one held in Cotonou 2019 will provide an opportunity for the OP community to assess the progress made in relation to FP in the sub-region and to define prospects in the short term (until the end of 2020) and in the medium term, by 2030. There have already been several reflections on the post-2020 agenda and they will continue throughout 2020. The OPCU has thus included in its 2019/2020 action plan the organization of a ministerial meeting that will bring together the governments of the 9 OP countries and donors to establish the new direction of the Partnership for the 2020-2030 period.</p> <p>The annual meeting in Cotonou will be used to discuss the practical arrangements for the 2020 ministerial meeting with government focal points.</p> <p><b>Specific objectives</b></p> <ul style="list-style-type: none"> <li>▪ To agree on a date (proposed dates) for the ministerial meeting;</li> <li>▪ To agree on which country will host the ministerial meeting (with an alternative country in case the host country is no longer able to host the meeting)</li> <li>▪ To adopt a roadmap for the preparation of the ministerial meeting;</li> </ul> <p><b>Methodology</b></p> <ul style="list-style-type: none"> <li>• This is a consultation meeting between the government focal points of the OP. Participants from other ministerial departments (Finance, Youth, Education) present at the OPAM will also take part in this meeting. The discussions will be based on a predefined agenda, focusing on the organization of the 2020 ministerial meeting.</li> </ul> <p><b>Moderators</b></p> <ul style="list-style-type: none"> <li>• Dr. Tanoh (Côte d'Ivoire Government Focal Point);</li> <li>• Dr. Zannou (Benin Government Focal Point)</li> </ul>		



	<b>Speakers</b> All participants in this consultation meeting
<b>Expected Results</b>	<ol style="list-style-type: none"><li>1. The draft ToR of the ministerial meeting is discussed with government focal points;</li><li>2. A consensus is reached with government focal points on the organization of the ministerial meeting with proposed dates and venues;</li><li>3. A roadmap is adopted for the organization of the ministerial meeting</li></ol>
<b>Equipment and Materials Needed</b>	Projector, microphones, printed copies of the presentation for participants
<b>Other Needs or Considerations</b>	A rapporteur for the minutes of the meeting

#### PROPOSED FORMAT

Time	Lead	Activity/Articulation	Description
5 mins	Moderator	Meeting introduction	Brief presentation of the meeting agenda
55 mins	Speaker Moderators	Presentation of the ToRs of the ministerial meeting followed by discussion	Amendments to ToRs Identification of venue Suggested dates
55 mins	Speaker Moderators	Presentation and validation of the roadmap for the organization of the meeting followed by Discussion	Review, amendment and adoption of the roadmap with the roles and responsibilities of all stakeholders
5 min	Moderators	Meeting summary and adjournment	